Processed by: _____

City of Webster

www.cityofwebster.com

101 Pennsylvania Av., Webster TX 77598 Phone: 281.332.1826 Fax: 281.332.5834

APPLICATION FOR
RIGHT OF WAY USE PERMIT

Date: _____

Property Address or Location Description: _____

_____

_____

Description of Work to be Performed: _____

_____

_____

Dates & Time of Construction: _____

_____

Facility Owner: _____

Signature of Facility Owner: _____

Address: _____

Phone(s): _____

Authorized Agent: _____

Signature of Authorized Agent: _____

Address: _____

Name of Contractors/Subcontractors: _____

_____

_____

Address: _____

- Applicant shall have all underground Utilities located at least 48 hours prior to commencement of work
- Applicant shall contact City of Webster Public Works at 281.316.3700 for water & sewer locations

Comments/Check List for Rights-of-Way Users Permit

1. Contractor must submit proof of insurance with permit application in compliance with City of Webster (COW) code of ordinances, chapter 72-52. A minimum of $1,000,000.00 proof of liability insurance is required.
2. The applicant shall provide a surety bond prior to commencement of any construction and the bond shall be valid for one year. COW code of ordinance chapter 72-52.
3. The applicant shall submit construction plans in accordance with COW code of ordinance chapter 72-52.
4. Contractor shall provide a 3 x 3 foot construction sign onsite and visible at all times in accordance with COW code of ordinance chapter 72-53.
5. Contractor shall repair all street, sidewalks, curbs, property, etc... Within 10 working days.
6. Contractor shall not interfere with any City utilities. All underground utilities must be placed underneath or to the side of existing City utilities with a minimum spacing 24-inches from the City utility.
7. Contractor is only permitted to work within the City Monday through Friday from 7:00am to 4:30pm. No work on the weekends will be allowed without the approval of the Director of Public Work, except in cases of emergency.
8. Applicant is responsible for locating and verifying all existing utilities. Existing utilities should be included and labeled in the submitted construction plans.
9. Permittee shall provide as-built plans within 10 days of completion for any new construction of utilities.
10. Contractor shall be compliant with the City of Webster's code of ordinance Chapter 72 for all work within the city's ROW.

Please email this application and include all documents required to: vramos@cityofwebster.com and dglasco@cityofwebster.com